

# Redeeming Subsidies via Norcalgo.org and PayPal

Complete your **norcalgo.org** Trip Calendar for the month. To redeem SNTMA subsidies, on the left side of your profile dashboard, select **“Rewards”** then **“Featured”** and scroll to the subsidy program that you participate in. You will need ten round trips or twenty one-way trips of the alternative commute mode that you use to redeem the subsidy, for the redeem button to appear in your dashboard. If you have not met the criteria to redeem the subsidy, you will receive a notification in red text stating what is incomplete.

The redeem buttons are only available during the window to request subsidies, which are the first two business days of the following month. For example, the window to redeem December subsidies is from 12 AM the first business day of January, until 11:59 PM on the second business day of January. Not on the January 1st holiday.

If all the subsidies have already been claimed, the button to redeem will say **“Sorry, there is no more inventory left for this reward.”** You must be registered under your employer with your work email address as your primary email to participate in SNTMA programs and add your work email address to your PayPal account to receive PayPal payments from the SNTMA. PayPal payments are typically made mid-month, and you will receive a notification from PayPal once the payment has been made. PayPal accounts accommodate up to 8 email addresses. SNTMA subsidy participants have 30 days to retrieve subsidy payments. No exceptions. We post on our Facebook page once all subsidy payments have been sent.

**If you have questions, contact [Stephanie@sntma.org](mailto:Stephanie@sntma.org).**



[www.sntma.org](http://www.sntma.org)



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